Dear Member,

As Members, you may be aware that as per our constitution, the Chamber is required to send all Members, at least eight weeks before the Annual General Meeting, a list of directors indicating those Elected Directors who have vacated office and those who are eligible and willing to be re-elected. Also, to offer you information on those-

1. Branch Directors nominated to serve for twelve months, and
2. Co-opted Directors who have vacated, or who will be vacating office (if any).

This year the AGM will be held virtually on 11th November at 4.30pm

The AGM will immediately follow the Chambers’ highlight event, our Virtual Annual Economic Conference.

Conference details can be found on our website: <https://cw-chamber.co.uk/events/coventry-warwickshires-digital-annual-economic-conference/> and/or to book your place email: events@cw-chamber.co.uk

Please be advised that the list of Directors who served during the current year is as follows:

**Elected Directors:** **Date of Election:**

* Mr Amrik Bhabra 14.10.16
* Mr Doug Squires 15.11.19
* Mrs Fleur Sexton 03.11.17
* Mr Paul Sullivan 03.11.17
* Mr Michael Collins 03.11.17
* Mr Peter Burns 16.11.18
* Mr Steve Halkett 16.11.18
* Mrs Kathryn Clarke 16.11.18
* Mr David Burton 15.11.19
* Mr David Hooper 15.11.19

**Branch Directors:**

* Mr David Penn Coventry
* Vacant Mid Warwickshire
* Mr Larry Coltman South Warwickshire
* Mr Tom Mongan North Warwickshire
* Ms Karen Shuter Rugby

 **Co-opted Directors:**

* Mark Bailie 16.11.18
* Steve Twigger 15.11.19
* John Nollett 16.11.18
* Ian Coulson 16.11.18

Also, our Chief Executive, Mrs Louise Bennett-Bayliss OBE DL, continues to serve as our only Executive Director on the Coventry Warwickshire Chamber of Commerce Board of Directors.

Profiles of all Board Directors can be found on the Chamber website at <https://www.cw-chamber.co.uk/about-us/board-members/>

**Any Re-Election of Elected Directors**:

Mr Paul Sullivan, Mr Michael Collins and Mrs Fleur Sexton, having served one term as an Elected Director, are required to retire but are eligible for nomination and re-election.

There will be three vacancies to be filled at the AGM and only members who have served as a Member of the Chamber of Commerce for at least two consecutive years may put themselves forward as Directors. If there are more than three candidates then an election will be held. Candidates must be nominated on the official form which is attached. They must sign the form agreeing to be nominated and be supported by five current Members of the Chamber. The form also asks for a short statement by candidates setting out their present occupation and past or present active involvement with the Chamber or with any of the five Branches. This information will be given to members when the ballot papers are issued.

Additional nomination forms are available from **Gemma Basterfield**, on 07799 661792 or gemmab@cw-chamber.co.uk

\*\*Completed forms must be received by the Chief Executive’s office, at Chamber House, not later than close of business on **Wednesday 14th October**.

**Nomination of Branch Directors:**

 The following have been nominated by their respective Branches:

* Vacant Mid Warwickshire
* Mr David Penn Coventry, (Mr Tim Squires, Vice Chair)
* Mr Larry Coltman South Warwickshire
* Ms Karen Shuter Rugby
* Mr Tom Mongan (President) North Warwickshire

**Co-opted Directors:**

Mr Mark Bailie, Mr John Nollett and Mr Ian Coulson who were Co-opted in November 2018, are eligible to put themselves forward as Elected Directors. Mr Steve Twigger is eligible to continue to serve as a Co-opted Director until November 2021 or put himself forward as an Elected Director.

Yours Sincerely

Tom Mongan

C&W Chamber President